



Environmental Health
Foundation of Canada

Fondation canadienne
de l'hygiène du milieu

The Research and Education Arm of the Canadian Institute of Public Health Inspectors
Website: www.ehfc.ca

EHFC Annual Report
Canadian Institute of Public Health Inspectors
Annual General Meeting, Charlottetown, Prince Edward Island
June 28, 2004

The Fourteenth Annual General Meeting of the EHFC was held on June 27, 2004 in Charlottetown, Prince Edward Island during the CIPHI Conference. On behalf of the Board of Trustees, the following is a summary of the activities of the Foundation since the previous AGM.

Trustees:

There have been no changes to the trustees since 2002-2003. The list of the 13 trustees is provided at the end of the report.

Responsibilities:

Trustees reviewed the many topics and files that had been identified or created over the years and determined that there were a number of areas of activity that would be continuing in the coming years. It was agreed to develop a number of broad Committees to focus activities and share responsibilities as follows (with the lead Trustee identified): Governance – Duncan Ellison; Finance – Tim Roark; Continuing Education and Awards – Marilyn Lee; Food Safety Partnership – Keith Smith; and Fundraising – Klaus Seeger and Tim Roark; and Website – Dean Sargeant.

Awards:

The Foundation has two awards as follows:

The Len Hiebert EHR Award:

This award is now self-sustaining, but more donations would be welcome so that the size and number of awards can be increased.

The CIPHI-EHFC Continuing Education Award:

This award is not yet self-sustaining, and efforts will be made to seek donations to make it sustaining.

Continuing Education and Awards Committee:

A Continuing Education and Awards Committee has been struck by the EHFC to undertake the criteria for selecting the recipients and making the announcement of the awards. Marilyn Lee, is the Committee Chair. It is expected that the announcement of the award opportunities will be made before the end of the summer.

***Founding Member: Canadian Partnership For Consumer Food Safety Education
EHFC — Inaugurated 1989***

Donation Campaign:

The donation campaign has been aided considerably by the generosity of the National Executive and the BC Branch. The Bateman/Horton Raffle (to be drawn on June 30th) has contributed more than \$1900 to the Foundation's resources. However, there is no consistent campaign to seek donors and this will be a priority for the Trustees for 2004 and 2005.

TempSafe Symbols:

There has been no significant activity to have the TempSafe Symbols more widely used since the initiation of this in 2002/2003.

Partnership for Consumer Food Safety Education:

The Canadian Partnership for Consumer Food Safety Education has launched a new initiative called "Mrs Cookwell" targeting young adults attending college and university. Details can be found at their national website: www.canfightbac.org. EHFC is a founding member with the Partnership and will be activity in encouraging membership and the achievement of its goals.

Website:

The EHFC website has been extensively modified during the course of the year and includes many new features: Who is EHFC, Mission and Goals, What's new, Participate, Annual Reports, History, Trustees, Projects and Products, Links, and Feedback. Thanks go to our webmaster: Mike LeBlanc and the liaison Trustee: Dean Sargeant.

EHFC Products:

EHFC has two products available for sale: the Sewage Video Education Program and the Groundwater Video Education Program. Sale of these products has continued but only slowly. What is required is to have more Provinces or water conservation organizations adopt the videos as primary communication means. A campaign will be initiated throughout the rest of 2004.

Strategic Plan:

The strategic plan for the foundation was last revised in 1998 and bears review. This is a priority for the Trustees to perform before the end of 2004.

Financial Status:

The financial resources of the Foundation at December 31, 2003 totalled \$36,640.20 representing a net increase of approximately \$11,000 over the year. Operating expenses of the Foundation in 2003 were \$3,026.87. Currently (as of June 14, 2004) the Foundation's resources have increased to \$40,534.42.

Of these funds, \$15,720.43 is held in trust for awards or specific projects; \$7,096.00 is committed to specific projects; and \$17,717.99 is currently uncommitted funds.

EHFC Board of Trustees for 2004-2005:

There are 13 trustees as follows:

T. Duncan Ellison	Ontario	Chair
Klaus Seeger	Ontario	Vice-Chair
Tim Roark	British Columbia	Treasurer
Paul Medeiros	Ontario	Secretary
Claudia Kurzac	British Columbia	
Ron de Burger	Ontario	
Marilyn Lee	Ontario	
Keith Smith	Ontario	
Shendra Brisdon	British Columbia	
Peter Rogers	Manitoba	
Dean Sargeant	Manitoba	
Michael Florian	New Brunswick	
Ken Cross	Saskatchewan	
Dr. John Blatherwick	British Columbia	Honorary Chair

The Future:

The Trustees of the Foundation are committed to expand the Foundation's activities and influence in the coming years, and would be pleased if any Public Health Inspectors wishing to participate as a trustee in the work of the Foundation would contact T. Duncan Ellison, Chair. The Foundation would also welcome the participation of the member Institutes of CIPHI in assisting in raising funds through donations and in generally helping the Foundation carry out its functions.

Respectfully submitted on behalf of the Trustees,



T. Duncan Ellison
Chair,
Board of Trustees