

Environmental Health
Foundation of Canada

Fondation canadienne de
l'hygiène du milieu

*The Research and Education Arm of the Canadian Institute of Public Health
Inspectors - Inaugurated 1989*

Website: www.ehfc.ca

EHFC Annual Report

Canadian Institute of Public Health Inspectors
Annual General Meeting, Halifax, N.S. June 26, 2011

The Twenty Second Annual General Meeting of the EHFC will be held on June 26, 2011 in Halifax, N.S. On behalf of the Board of Trustees, the following is a summary of the activities of the Foundation since the previous AGM in September of 2010 in Vancouver, B.C.

Any significant decisions taken at the June 26, EHFC AGM will be reported orally to the CIPHI AGM.

Trustees:

There were two resignations from the Board of Trustees during the past year, Adam Grant former National President of CIPHI and Rick Sokolowski, President of the Manitoba Branch. We were very sorry to see both Trustees leave the Foundation. The current list of Trustees is provided in Annex 1 on page 5. Three new Trustees have been appointed since the last AGM. They are Tamela Carroll of N.B., Gary Gallivan of N.S. and Cameron Coulby of Ontario.

Officers:

The elected Officers are at present Ron de Burger (ON) as Chair, Pamela Scharfe (ON) as Vice Chair, Duncan Ellison (ON) as Secretary. Klaus Seeger (ON) remains as Past-Chair and Tim Roark (BC) remains as Treasurer.

Meetings:

During the period following the AGM in Vancouver, the Trustees held three teleconference meetings to continue their work. The "Summer" meeting and AGM will be held on Sunday June 26, 2011. The Annual General Meeting is open to all CIPHI members.

Organization and structure:

There have been no changes to the structure and organization of the Foundation. Existing committees are still in place.

Report of the Environmental Health Foundation of Canada to the 2011 Annual General Meeting of CIPHI.

The following reports summarize any germane activities or decisions in respect of the Committee activities.

Governance:

A revised set of Regulations for the Foundation were approved by the Board of Trustees on, May 26, 2010 and were subsequently approved by the National Executive Council. These changes have been filed with the Canadian Revenue Agency in accordance with their requirements.

Finance Committee:

The Chair of the Finance Committee is the Treasurer of the Board of Trustees - Tim Roark. The Financial Report indicates that the financial resources of the Foundation have increased marginally and the Foundation has not yet reached a sustainable basis in respect of the Foundations Awards and Scholarships.

The financial resources of the Foundation at December 31, 2010 totalled \$98,671.26 representing a net increase of \$1,696.70 over the year ended December 31, 2009.

Of the total funds of \$98,671.26 held by the foundation, \$66,036.91 are held in a segregated endowment fund to provide for the awards administered by the Foundation: These are the **CIPHI – EHFC Continuing Education Award**, the **Len Hiebert EHR Award**, the **Lilli Ann Zahara Award**. The **NSF Food Safety Award** is supported annually by a grant from NSF International of Ann Arbor, MI.

The 2010 financial records for EHFC were reviewed by the appointed auditors and after their detailed review, were approved. The annual Charitable Organization Submission including our Financial Report was submitted to the Canadian Revenue Agency and has been accepted as correct. We extend sincere thanks to William Leith who retired after many years as an EHFC auditor in 2010. Ms. Jasmina Egeler, Past President of the BC Branch, has been appointed by the Board of Trustees to replace Mr. Leith. We welcome Ms. Egeler as our new auditor.

It is expected that 2011 will continue on the same upward financial path although somewhat slower given the economic circumstances of the period. Increased efforts will be made to seek industry support for the foundation and its important projects.

Special Note:

The Board of Trustees previously agreed to utilize the \$5,000.00 raised as a result of the Leg Waxing Challenge of President Adam Grant in Kananaskis to support EH students in the 5 accredited programs attend the historic IFEH/CIPHI conference in Vancouver. We are very pleased to indicate that over 50 students from three of the schools attended the conference and funding from the EHFC

was an important factor in their attendance. Warm letters of appreciation were received from the Program Heads of the three participating schools.

Awards Committee:

The Foundation has four awards managed by the Awards Committee chaired by Marilyn Lee. The Awards Committee has published the various criteria for these awards. The awards and their status are as follows:

The CIPHI-EHFC Continuing Education Award:

The CIPHI / EHFC Continuing Education Award of \$500 is presented to a member of CIPHI who is registered for continuing education.

The Len Hiebert EHR Award:

The Len Hiebert Award of (\$250 each) is administered through each of the five colleges and universities for aspiring students training to become Public Health Inspectors and Environmental Health Officers. The total annual value of this annual award is \$1,250.

Lilli Ann Zahara Award

The Lilli Ann Zahara Award of \$500 is to commemorate the contributions made by Lilli Ann to environmental health in Canada and recognize a candidate showing *“dedication, commitment, inspiration and leadership in the field of environmental health, particularly with a commitment to food safety and/or health education”*.

NSF International Award

An annual award of \$1,000 for studies displaying excellence in the area of Food Safety.

Winners of the awards are posted on the EHFC Website and announced in the EHFC periodic newsletter.

Canadian Partnership for Consumer Food Safety Education:

EHFC is a founding member of the Partnership and maintains its membership. Pam Scharfe represents EHFC in the Partnership and was recently elected to their Board of Directors giving the Foundation greater input into the Partnership.

The Foundation will continue to promote the use of our TempSafe© logos and program and look forward to additional sales in 2011 and 2012.

Water Safety Committee:

This Committee was formed to look at ways the Foundation can contribute to promote the use of potable drinking water and where possible to assist with the provision of safe drinking water in third world countries. The Foundation is working with the Ontario Branch and has made a significant contribution to assist their project to provide safe water to a school in Serra Leone. We look forward to

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cooperating further with the Ontario Branch in the coming year regarding this important project.

Communications Committee:

This Committee reviews all EHFC publicity activities and brochures, and the website. A major overhaul of our web site has been undertaken by Pamela Scharfe, Chair of the Communications Committee and is nearing completion at this time. Many thanks to Mike Le Blanc for all his help in past years and support with the current changes.

The Future:

The Trustees of the Foundation are committed to expand the Foundation's activities and influence in the coming years. The continuing hiatus in the annual financial contribution to the EHFC by CIPHI plus the previous request that we not contact any of the existing companies and agencies that support and advertise with CIPHI and the Branches has a negative effect on the Foundation's finances. The Foundation recognizes the financial constraints faced by the Institute but hopes it will quickly renew the 5% net share of the National portion of conference profits.

The Board of Trustees is currently studying the potential of creating an **Alex O'Hara Award** in recognition of his many years of dedication and leadership in the Institute and field of Environmental Health. The vote of support by the National Executive to initiate such a project is most appreciated.

Respectfully submitted on behalf of the Trustees,

Ron de Burger,
Chair
Board of Trustees

Annex 1

EHFC Board of Trustees for 2010- 2011

There are 13 Voting Trustees and 1 Honorary Trustee as follows:

Trustee	Province	Function
Ron de Burger	Ontario	Chair
Pamela Scharfe	Ontario	Vice-Chair
Klaus Seeger	Ontario	Past Chair
Tim Roark	British Columbia	Treasurer (NEC Rep)
Duncan Ellison	Ontario	Secretary
Phi Phan	Alberta	National President
Vacant		NEC Branch Pres. Rep.
Marilyn Lee	Ontario	Trustee
Len Gallant	Prince Edward Island	Trustee
Ralph Stanley	Ontario	Trustee
Tamella Carroll	New Brunswick	Trustee
Gary Gallivan	Nova Scotia	Trustee
Cameron Coulby	Ontario	Trustee
Dr. John Blatherwick	British Columbia	Honourary Chair