

ENVIRONMENTAL HEALTH FOUNDATION of CANADA

3637 Old Highway 17, Rockland, ON, K4K 1W1, Tel: (613) 446-4219

November 19, 2006 Teleconference Meeting Minutes
(As approved at the Teleconference Meeting of June 17, 2007)

1.0 Roll Call

Present:

Shendra Brisdon, Ron de Burger, Ken Cross, Duncan Ellison (**Chair**), Len Gallant, Tim Roark, Michael Florian, Klaus Seeger, Claudia Kurzac, Pamela Scharfe (**Recorder**)

Regrets:

Marilyn Lee, Paul Medeiros, Dean Sargeant, Peter Rogers

2.0 Adoption of Agenda

The Agenda was reviewed, with one additional item – Safe Temp Symbols - Klaus

Pam moved adoption of the agenda, 2nd by Ken. **Adopted**

3.0 Review of Previous Minutes

3.1 September 25, 2005 meeting minutes

Klaus moved adoption of the agenda, 2nd by Ron. **Adopted**

4.0 Finance Report

4.1 Treasurer's Report (Part 2)

- Budget increase from \$48,000 to \$78,00
- the two major increases were the contract with Health Canada \$(9,500) and the National CIPHI donation which was a percentage of the conference funds and the branch donations (\$12,900) in total this year
- only \$1,050 has been donated by individuals this year
- our donations are not increasing and still must try to generate funds
- Duncan reported that Andy Hazlewood from NSF sending a cheque for \$500 US to use however we wish
- 2006 submission to Revenue Canada has been accepted and everything looks OK
- approval of the new official receipt that meets the new RC requirements – which have been revised middle initial, address, etc. which Tim has updated
- Duncan asked what is the official year end – Dec. 31st

Action: Trustees reminded that if they have any expenses or would like to make donations that this must be done before year end and Tim requested that this be done sooner than later as it is gets hectic between Christmas and New Years.

Action: develop a standardized agenda

Tim moved receipt of his report, 2nd by Duncan. **Adopted**

5.0 Awards Committee Report

- Marilyn submitted written report
- will be in touch with EHR editor to include information on the O'Hara award
- Ken advised that the deadline for the next EHR is Nov. 24th

Action: Tim can get this to the EHR editor and if space is an issue can direct

Moved by Tim, 2nd by Ken. **Adopted**

6.0 Canadian Partnership for Food Safety

- revenues are barely covering the administration costs (i.e., operating and Executive Director)
- hoping that Health Canada will join as a \$10,000 member
- NSF and Walmart is a potential donor
- museum may be going ahead and across the Country
- importing British pantomime some discussion whether or not HC contribution as it will cost \$60,000 for Canadian rights to the pantomime
 - Cinderella pantomime 20-30 minutes – available in English and French and made available to little theatre groups – maybe museums – will be at the Ottawa Science and Technology Museum
 - big cost is getting all of the background scenes made in a mobile way so it can be moved around easily (i.e., high school theatre groups)
- Board of Directors clear that it has to be cash
- Brenda went to Washington last week to look at the food safety exhibition and will be available at 1:00 pm on Monday, Nov. 10th in Ottawa
- piece in the EHR that public health units join – only 4 HU across Canada are members – can join for as little \$100.
- Klaus suggested a small “in kind” donations
- Pam discussion Youth Corp
- Duncan produced a media release kit – career opportunity – short and tailor to regional contacts – Tim, Shendra

Tim moved adoption of report , 2nd by Klaus. **Adopted.**

7.0 Aboriginal Scholarship

- NAAF will actually provide payment for living and accommodation and maybe tuition directly to the student
- a public health unit would be given a grant through us to hire a student during the summer
- job fair include a specific grant to put together a booth and accommodation to attend the job fair for aboriginal students that are being brought from across the Maritimes – Michael Florian said he would be available – Len said he would be around if prior to Feb. 22nd and maybe some volunteers from across the Country
- may be a job fair in the west
- Duncan is hoping to get more information this week

Action:

Klaus offered to receive phone calls from Health Canada when Duncan is away for two weeks.

Two students, Cap Breton so will have to get into touch. Lenoard asked if Gary Galavan is aware. Ken to bring Gary up to date.

Moved by Ron and 2nd by Len. **Adopted**

8.0 EHFC Newsletter

- 11,000 copies in 2005 and 15,000 in 2006
- copies also sent to the schools
- need to change the format for the next one – some student photos in the next one – 5 student photos

Action: send suggestions to Tim for changing the format

Moved Klaus 2nd Pam. **Adopted.**

9.0 Proposed EHFC Workshop in Kelowna – “Response to Waterborne Disease Outbreaks”.

- Len advised that Health Canada held regional radiation of food products across the County
- Duncan focus on getting a presentation first and then need to develop a one day series of presentations in the morning and table top exercise in the pm
- just had a successful event on drinking water security – RCPM and CSIS
- have already tapped into Emergency Preparedness Canada
- First Nation’s Inuit Health is also another group to tie in their attendance and may also provide good speakers
- let the BC water and waster water association know about this and a number of members to attend this workshop
- need to let the CIPHI National conference committee know as soon as possible
- Duncan mentioned that CIPHI Branches would have annual events
- Pam advised that the BOC have been holding training sessions for provincial exam coordinators and examiners post conference and they have been well attended as one extra day is not a hardship. The last time BC hosted the conference they held workshops pre-conference and they were very well attended.
- Shendra agreed with Pam and advised that NEHA does that every year and you get an educational credit and coming a day or so before
- Tim advised that there is a UBC campus in Kelowna that we could get access to if the hotel cannot accommodate us
- Ron advised that CPHA have several sessions and MOU or agreement that is made in terms of profit sharing and who has responsibility for what
- John Cooper Director of Water Quality and Climate Change Directorate – talked to us about the new BWA that will be published next spring and a BWA that is being developed with the provinces

Motion to strike a sub-committee moved by Duncan 2nd by Shendra

- sub-committee members: Duncan, Klaus, Shendra, Tim and Paul
- work out an agenda, what presentations, table top sessions
- Duncan will talk to PERPC and HC

Action: Tim will contact Kelowna Conference Committee and arrange an agreement that the EHFC would keep a portion of the workshop revenue.

Duncan moved adoption of the report, 2nd by Tim. **Adopted.**

10.0 Temp Safe

- Klaus provided an overview on the OMOHLTC food safety legislation exemption for community groups and farmers markets
- government funding to produce educational materials that would include the temp safe symbols
- this will provide a good exposure of the Temp Safe products
- Tim and Klaus advised about conservations with Art Banks
- Klaus has written to the US partnership but no response to date
- Tim attended an NSP meeting in Washington recently and Art Banks and another lady involved with food education and discussed the symbols being used in the US and provision of them in English and Spanish

11.0 Next Meeting

Teleconference with date to be determined.

12.0 Closure

- prior to closing the meeting Tim requested that the Chair consider an officers meeting

Action: hold a meeting at the conclusion of the CIPHI AGM in June in Kelowna.

Meeting adjourned at 1:25 pm. Moved by Klaus, 2nd by Pam