

Environmental Health Foundation
Minutes of the 5th Annual General Meeting
held
July 21, 1993
at
The Sheraton Armouries Hotel
London, Ontario

In the absence of Chairman Tim Roark, Secretary Dean Sargeant chaired the meeting.

1. CALL TO ORDER

The meeting was called to order at 8:30 a.m. by Secretary Dean Sargeant.

2. ROLL CALL

Present were:

C. Young	Treasurer
D. Sargeant	Secretary
K. Seeger	Vice Chairman

J. Bradley Executive Director, CIPHI

Regrets:

T. Roark	Chairman
D. Terry	Trustee

3. MINUTES OF THE FOURTH ANNUAL GENERAL MEETING HELD JULY 15, 1992.

It was noted that copies of the minutes will henceforth be forwarded to the CIPHI national office.

It was noted that K. Seeger's FAX number should show 7820 as the last four digits.

MOVED BY: C. Young
SECONDED BY: K. Seeger

THAT the minutes of the fourth annual general meeting be received and accepted as distributed.

CARRIED

4. BUSINESS ARISING

4.1 Chairman's Report to the CIPHI NEC, July 18, 1993

MOVED BY: C. Young
SECONDED BY: K. Seeger

THAT K. Seeger assume the Chair of the Foundation

CARRIED

It was noted that C. Young, in his capacity as CIPHI President, will write a letter of commendation to Mr. Roark and will approach Mr. Roark concerning the Vice Chairmanship of the Foundation.

4.2 Aboriginal Students Project

D. Sargeant will consult with native leaders concerning proper nomenclature of the project.

The contract for this project has been signed and funds are expected within 30 days. Interim financing will be provided by the Institute.

The Chair will commence negotiations with Ryerson Polytechnic University regarding a similar program at that institution.

4.3 Remuneration of Students

Mr. Roark, via the Treasurer, will coordinate payments to the students, who will be advised to contact him regarding all financial matters. Mr. Taki will provide counselling in all other areas.

It was agreed that living expenses allotments will be paid bi-weekly. Reimbursement instructions have been issued to the Treasurer.

4.4 Temperature Symbols

D. Sargeant will write T. Roark regarding registration of the symbols via NSF International.

4.5 Receipts

Chairman Seeger provided tax receipt blanks to Treasurer Young.

5.0 TREASURER'S REPORT

MOVED BY: C. Young
SECONDED BY: D. Sargeant

THAT the Treasurer's report as included in the July 18, 1993 Report to the NEC, be received and accepted.

CARRIED

It was agreed that Mr. Young will not participate as a signing officer for the aboriginal students project.

It was agreed that financial reports for the aboriginal students project will be made in January and June.

6.0 STRATEGIC PLAN

No action.

It was anticipated that the aboriginal project will be expanded into a national program. The Chair will pursue preparation of a strategic plan.

A draft of a promotional pamphlet was circulated with a request for advice on appropriate photos to be inclusion.

7.0 FILING REQUIREMENTS

The Chair will investigate any reporting requirements following this meeting. Comments, suggestions for changes will be appreciated by September 4, 1993.

8.0 ADJOURNMENT

MOVED BY: C. Young
SECONDED BY: K. Seeger

THAT the next meeting be at the c of the chair and that all bills be paid.

CARRIED

MOVED BY: C. Young
SECONDED BY: K. Seeger

THAT the meeting adjourn.

CARRIED